



**BHARAT SANCHAR NIGAM LIMITED
(A Government of India Enterprise)**

NOTICE INVITING E-TENDER

**OFFICE OF THE EXECUTIVE ENGINEER (CIVIL)
BSNL CIVIL DIVISION
RAIPUR**

Name of work:- Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025]

Estimated Cost:- Rs. 278373.00 (Rupees Two Lakh Seventy Eight Thousand Three Hundred Seventy Three Only) only.

Kindly submit your bid online as this tender is invited through E-Tendering on or before date & time specified in NIT / Tender document

Certified that this Tender Documents contains **30 pages** only.

To be submitted only online on the website: **<https://etenders.gov.in/eprocure/app/BSNL>** by **18:00 Hrs on 01.04.2025**

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 1 of 32

NAME OF WORK:- Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025]

I N D E X

| Sl. No. | DETAILS | PAGES | |
|---------|---|-------|----|
| | | FROM | TO |
| 1) | Cover Page | 1 | 1 |
| 2) | Index | 2 | 2 |
| 3) | Information and Instructions for bidders for e-tendering | 3 | 4 |
| 4) | BSNL W-6 | 5 | 8 |
| 5) | BSNL W-8 | 9 | 10 |
| 6) | Proforma of Schedules | 11 | 13 |
| 7) | General Conditions of Contract | 14 | 14 |
| 8) | Additional Conditions | 15 | 16 |
| 9) | Additional Specifications | 17 | 21 |
| 10) | Special conditions of contract for day to day | 22 | 23 |
| 11) | Preferred List of Various Items/Products | 24 | 24 |
| 12) | Proforma of Agreement | 25 | 26 |
| 13) | Form of Performance Security Bank Guarantee Bond | 27 | 27 |
| 14) | Undertaking for no near relative in BSNL, Chhattisgarh Circle | 28 | 28 |
| 15) | Affidavit | 29 | 29 |
| 16) | Schedule of quantity | 30 | 32 |

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING

1. The intending bidder must read the terms and conditions of BSNL-6 carefully. He should only submit his bid if he considers himself eligible and he is in possession of all the documents required.
2. Information and instructions for bidders posted on website <https://etenders.gov.in/eprocure/app/BSNL> shall form part of bid document. If not registered, the intending tenderers should get themselves registered with <https://etenders.gov.in/eprocure/app/BSNL>, as per instructions on the web site, by paying the prescribed fees.
3. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website <https://etenders.gov.in/eprocure/app/BSNL>.
4. The bid can only be submitted after uploading the mandatory scanned documents such as Demand Draft or Pay order or Banker's Cheque or Deposit at call Receipt or Fixed deposit receipts towards cost of bid document and EMD in favour of **Accounts Officer (Cash), O/o The GMTD BSNL, Raipur, payable at Raipur (C.G.)** and Processing Fee if applicable and other documents as specified.
5. Those contractors not registered on the website mentioned above, are required to get registered beforehand.
6. The intending bidder must have valid class-III digital signature to submit the bid.
7. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
8. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
9. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
10. Contractor can upload documents in the form of JPG format and PDF format.
11. The scanned documents as per Annexure 'B' have to be uploaded on e-tendering portal before closing of e-tendering.
12. The self-attested hard copies of documents as per Annexure 'B' have to be submitted along with technical bid before closing technical bid as stipulated in the bid document including GST Registration. If such document is not uploaded or submitted, his bid will become invalid and processing fee shall not be refunded.
13. If the contractor is found ineligible after opening of bids, his bid shall become invalid and processing fee if any shall not be refunded.
14. If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the contractor the bid shall become invalid and processing fee if any shall not be refunded.
15. Contractor must ensure to quote rate of each item. Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
16. Conditional tender shall be rejected.
17. The department reserves the right to reject any prospective application with assigning reason and to restrict the list of qualified contractors to any number deemed suitable by it, if too many bids are received satisfying the laid down criteria. The bidder may ask the bidding conditions, bidding process and/ or rejection of its bid. The reasons for rejecting a tender or non-issuing a tender document to a prospective bidder must be disclosed where enquiries are made by the bidder.
18. In case of difference in submission of document in submitted hard copies and scanned uploaded copies, the tender shall be summarily rejected.
19. Tender document can be obtained by downloading it from the E-Tender link of website www.upte.bsnl.co.in and follow Link for E-Tenders by BSNL or <https://etenders.gov.in/eprocure/app/BSNL>.
20. If the date fixed for opening of bids is subsequently declared as holiday by the BSNL, the revised date will be notified. However, in absence of such notification, the bids will be opened on next working day, time and venue remaining unaltered.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 3 of 32

(A) LIST OF MANDATORY DOCUMENTS TO BE SCANNED AND UPLOADED ON e- TENDERING PORTAL BEFORE CLOSING OF e –BIDDING

1. Demand draft/Pay order or Banker's Cheque/Deposit at Call Receipt/FDR against EMD.
2. Demand draft/Pay order or Banker's Cheque of any Scheduled Bank towards cost of Bid document.
3. Enlistment order of the contractor.
4. Certificates of Work Experience, if applicable.
5. GST Registration No.
6. Employee Provident Fund Registration No.
7. Undertaking of no near relative in BSNL.
8. A self declaration that the bidder is not black listed by GST authorities.
9. Undertaking required as para-22 of BSNL W-6.
10. Proof of Submission of cost of Bid Processing fee, if applicable.
11. Power of Attorney attached, if applicable.

(B) LIST OF DOCUMENTS TO BE SUBMITTED IN HARD COPY ALONG WITH TECHNICAL BID BEFORE CLOSING OF TECHNICAL BID

1. Demand draft/Pay order or Banker's Cheque/Deposit at Call Receipt/FDR against EMD.
2. Demand draft/Pay order or Banker's Cheque of any Scheduled Bank towards cost of Bid document.
3. Enlistment order of the contractor.
4. Certificates of Work Experience, if applicable.
5. GST Registration No.
6. Employee Provident Fund Registration No.
7. Undertaking of no near relative in BSNL.
8. A self declaration that the bidder is not black listed by GST authorities.
9. Undertaking required as para-22 of BSNL W-6.
10. Proof of Submission of cost of Bid Processing fee, if applicable.
11. Power of Attorney attached, if applicable

- Note:**
1. Bidders must note that Rates to be quoted must be exclusive of contribution towards EPF and ESIC. The EPF and ESIC shall be reimbursed on production of receipt of deposit in this regard along with the invoice for the work.
 2. Contractor must note that at present the rate of GST for this work, is 18%.The bidders are advised to get familiarise themselves thoroughly in this regard before bidding. The Quoted rates should be inclusive of GST.
 3. In Case the supplier gets blacklisted during the tenure of BSNL Contract, then adequate indemnity clause shall have to be fulfilled by bidder to ensure that no loss of input tax credit is borne by BSNL due to default of supplier / Agency.
 4. The successful bidders shall have to submit the proof of registration of ESIC before award of work.

Executive Engineer (Civil)
BSNL Civil Division
Raipur
For & on behalf of Bharat Sanchar Nigam Limited

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

BHARAT SANCHAR NIGAM LIMITED**(Government of India Enterprise)****(CIVIL WING)****NOTICE INVITING E-TENDER****NIT No. 33/2024-25/BSNL/CD/RAIPUR****Date: 20.03.2025**

Item rate e-tenders are invited on behalf of BHARAT SANCHAR NIGAM LTD. (A Government of India Enterprise) from approved and eligible contractors of D.O.T/BSNL, Deptt. of Post, CPWD, CGPWD (Building works), MES & Railways **having valid EPF & GST Registration** for the work of **“Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025]”**.

1. The enlistment of the contractors should be valid on the last date of submission of bids, In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original last date of submission of bids.
 - 1.1 The work is estimated to Cost **Rs. 278373.00 (Rupees Two Lakh Seventy Eight Thousand Three Hundred Seventy Three Only) only.**
 - 1.2 Eligibility of the contractor will be valid provided they submit proof of satisfactory completion of the work as below:
 - 1.2.1 **Criteria of eligibility for e-tendering for non-BSNL registered contractors:**
 - 1.2.1.1 For works up to Rs.7 Lakhs Nil
 - 1.2.1.2 For works above Rs.7 Lakhs and up to Rs. 5 Cr and all specialized works irrespective of its cost, the applicant should have completed works as per details below during the last seven years ending last day of the month previous to the one in which the tenders are invited.
 - a) **Three similar completed works costing not less than the amount equal to 40% of estimated cost. i.e. Rs. NIL**
 - or
 - b) **Two similar completed works costing not less than the amount equal to 50% of estimated cost. i.e. Rs. NIL**
 - or
 - c) **One similar completed works costing not less than the amount equal to 80% of estimated cost. i.e. Rs. NIL**
- For the purpose of this clause 'similar works' means the work of **“Building Works & associated Services”** executed in Central Government/State Government/Public Sector Undertakings. The experience certificate is to be issued from an officer not below the rank of Executive Engineer in charge of the work.
- 2.0 Agreement shall be drawn with the successful Tenderer on prescribed Form No. BSNL W-8, which is available as a BSNL Publication/BSNL Web site www.civil.bsnl.co.in. Tenderer shall quote his rates as per various terms and conditions of the said form, which will form part of the agreement.
 - 3.0 The time allowed for carrying out the work will be **12 (Twelve) Months** from the **tenth day** after the date of issue of letter of award of work or from the first day of handing over of the site, whichever is later, in accordance with phasing, if any, indicated in the Tender Document.
 - 4.0 The site for the work is available, OR shall be made available.
 - 5.0** Bid documents consisting of specifications, the schedule of quantities of the various classes of work to be done and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen & down loaded from website: <https://etenders.gov.in/eprocure/app/BSNL>.
 - i) The last date of submission of bids online will be **01.04.2025 by 18:00 hrs.**
 - ii) The date of submission of eligibility documents, EMD, tender cost and proof of e- tender Processing fee if any (After submission of online bid) in the **Office of the Executive Engineer (Civil), BSNL Civil Division, 2nd Floor, Telephone Bhawan Compound, Fafadih, Raipur (CG) Pin-492006** will be **04.04.2025 by 15:00 hrs.**
 - iii) The date of opening of technical bid (Eligibility Credential, Tender cost, EMD, Bid processing fee if any) will be **04.04.2025 at 15:30 hrs.**
 - iv) The date of opening of financial bid will be **08.04.2025 at 11.00 hrs.**
 - 6.0 After submission of the bid the contractor can re-submit revised bid any number of times but before last date and time of submission of bid as notified.
 - 7.0 While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last date and time of submission of bid as notified).
 - 8.0 Interested contractors who wish to participate in the bid had also to make following payments in the form of demand Draft/Pay order or Banker's cheque or any scheduled Bank and to be scanned and uploaded to the Tendering website within the period of bid submission.
 - (i) Cost of Bid document: **(Rs. 500+18%GST)= Rs.590/- (Rs. Five Hundred Ninety)** only including GST (Non refundable) **as demand drafts/ pay orders or Banker's Cheque of a scheduled bank drawn in favour of Accounts Officer (Cash), O/o The GMTD BSNL, Raipur, payable at Raipur (C.G.).**
 - (ii) E-Tender Processing Fee (Non refundable) online through IPG (Credit/Debit card) & Net Banking if applicable.
 - (iii) The tender shall be accompanied by Earnest money of **Rs. 5,570/- (Rupees Five Thousand Five Hundred Seventy) only** in the form of Banker's Cheque / fixed deposit receipt / demand draft of a scheduled bank issued in

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 5 of 32

favour of **Accounts Officer (Cash), O/o The GMTD BSNL, Raipur, payable at Raipur (C.G.)**. When amount of earnest money is more than Rs. 5 lakhs, part of the earnest money is acceptable in the form of Bank Guarantee also. In such case, minimum 50% of earnest money (but not less than Rs. 5 lakh) or Rs. 25 lakh, whichever is less, will have to be deposited in the shape prescribed above. For balance amount of earnest money, bank guarantee will also be acceptable.

Note: Money due to contractor in any other work or earnest money of the previous call of the same work shall not be adjusted towards earnest money. **The 'Cost of tender' and 'Earnest money' should be submitted through separate instruments.**

9.0 Submission of Eligibility Credential

- i) Demand draft or pay order or Banker's cheque or deposit at Call Receipt or FDR against EMD, and Demand draft or pay order or Banker's cheque towards cost of bid documents shall be placed in single sealed envelope superscripted as **"Earnest Money, cost of Bid document"**.
- ii) Copy of enlistment order and certificate of work experience and other documents as specified shall be scanned and uploaded on the e-Tendering web site within the period of bid submission and certified copy of each shall be deposited in a separate envelop marked as **"Other documents"**.
- iii) Both the envelopes shall be placed in another envelop with due mention name of work, date and time of opening of bids and to be submitted in the **"Office of the Executive Engineer (Civil), BSNL Civil Division, 2nd Floor, Telephone Bhawan Compound, Fafadih, Raipur (CG) Pin-492006"** on or before last date & time of submission of technical bid as already mentioned in para 5.

Online bid documents submitted by intending bidders shall be opened only of those bidders, whose earnest money Deposit, Cost of Bid document and e-Tender Processing Fee and other documents placed in the envelop are found in order.

The bid submitted shall become invalid and cost of bid & e-Tender processing fee shall not be refunded if:

- i) The bidder is found ineligible.
- ii) The bidder does not upload all the documents (including GST Registration / EPF Registration) as stipulated in the bid document.

Note: In case the eligibility credentials are not found in order at any stage i.e. before award of work or during execution of the work or after completion of the work, the contractor will be debarred from tendering in BSNL for three years including any other action under the contract or existing law.

- 10.0 Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general, shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender. A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed. The tenderer shall be responsible for arranging and maintaining at his own cost all materials tools & plants, water, electricity, access facilities for workers and on all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the BSNL and local conditions and other factors having a bearing on the execution of the work.

- 11.0 The competent authority on behalf of Bharat Sanchar Nigam Limited does not bind himself to accept the lowest or any other tender, and reserves to himself the authority to reject any or all of the tenders received without the assignment of a reason. All tenders, in which any of the prescribed conditions is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer, shall be summarily rejected.

- 12.0 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable to rejection.

- 13.0 The competent authority on behalf of the Bharat Sanchar Nigam Limited reserves with himself the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.

- 14.0 The company or firm or any other person shall not be permitted to tender for works in BSNL Civil Zone in which his near relative (s) (directly recruited or on deputation in BSNL) is/are posted in any capacity either non-executive or executive employee. Near relative (s) for this purpose is/are defined as:

- i) Member of Hindu Undivided family (UHF).
- ii) They are Husband and Wife.
- iii) The one is related to other in the manner as father, mother, son(s) & Son's wife (daughter-in-law), Daughter(s), Daughter's husband (son-in-law), brother(s), brother's wife, sister(s), sister's husband (brother-in-law).

The contractor shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relative to any executive employee / gazetted officer in the BSNL or Department of Telecom or in the Ministry of Communications.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 6 of 32

All the intending tenderers will have to give a certificate that none of his/her such near relative (s) as defined above is/are working in the concerned BSNL Civil Zone where he is going to apply for tender/work. The format of the certificate is as under:-

"I,..... ShriResident of hereby certify that none of my relative (s) as defined above is/are employed in concerned BSNL Civil Zone. In case at any stage, it is found that the information given by me is false/incorrect, BSNL shall have the absolute right to take any action as deemed fit without any prior intimation to me".

The certificate in case of Proprietorship Firm shall be given by the proprietor; for Partnership Firm certificate shall be given by all partners and in case of Limited Company, by all Directors of the company. However, Government of India/Financial Institutions nominees and independent non-official part-time Directors appointed by Govt. of India or the Governor of the State are excluded from the purview of submission of this certificate while submitting tenders by Limited Companies.

Any breach of these conditions by the Company or Firm or any other person, the tender/work will be cancelled and Earnest Money/ Security Deposit will be forfeited at any stage, whenever it is so noticed. BSNL will not pay any damages to the company or Firm or the concerned person but damages arising on account of such cancellation to be borne by the contractor. The Company or Firm or the person will also be debarred for further participation in the tender in the concerned BSNL Civil Zone. Further, any breach of this condition by the tenderer would also render him liable to be removed from the approved list of contractors or BSNL. If however the contractor is registered in any other Department he shall also be debarred from tendering in BSNL for any breach of this condition.

- 15.0 No Engineer of Gazetted rank or other Gazetted Officer employed in engineering or administrative duties in an Engineering Department of the Government of India/State Government or PSU's is allowed to work as a contractor for a period of two years after his retirement from Govt. service, without previous permission of the Govt. of India or BSNL in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Govt. of India/State Government or PSU's as aforesaid before submission of the tender or engagement in the contractor's service.
- 16.0 The tender for the work / financial bid shall remain open for acceptance for a period of **30 (Thirty) Days** from the date of opening of the financial bid. If any tenderer withdraws his tender before the said period or issue of letter of acceptance/intent, whichever is earlier, or, makes any modifications in the terms and conditions of the tender which are not acceptable to the BSNL, then the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.
- 17.0 In case of works having estimated cost below **Rs. 15,00,000/-**, the successful tenderer shall be required to execute an agreement with the Engineer-in-charge in the Performa annexed to the tender document, within 15 days of the issue of letter of award by the BSNL. In the event of failure on the part of the successful tenderer to sign the agreement, the earnest money will be forfeited and tender cancelled. In case of works of estimated to cost **Rs. 15,00,000/-** and above, the successful tenderer shall, upon issue of letter of acceptance of Tender, shall be required to furnish performance Guarantee @ 5% of the tendered value in the form of irrevocable bank Guarantee of requisite amount to the Engineer-in-charge in the Performa annexed to the tender document, within 15 days of the issue of letter of acceptance of Tender by the BSNL. In the event of failure on the part of the successful tenderer to furnish the Bank Guarantee within 15 days, the earnest money will be forfeited and tender cancelled.
- 18.0 This Notice Inviting Bid shall form a part of the Contract Document. In accordance with clause 1 of the contract, the letter of acceptance shall be issued first in favour of the successful Tenderer/Contractor. After submission of the performance guarantee, the letter of award shall be issued. The contract shall be deemed to have come into effect on issue of letter of acceptance of the tender. On issue of letter of award, the successful Tenderer/Contractor shall, within 30 days from such date, formally sign the agreement consisting of: -
- The Notice Inviting Tender, all the documents including additional conditions, specifications and drawings, if any, forming part of the tender, and, as issued at the time of invitation of tender and acceptance thereof together with any correspondence leading thereto.
 - Standard BSNL W-8 as on website: www.civil.bsnl.co.in with up to date correction.
 - Agreement signed on non-judicial stamp as per performa annexed to the tender document.
- 19.0 Payment to the contractors shall be made through e-payment system like ECS & EFT as detailed below: -
- In cities/areas where ECS/EFT facility is provided by Banks, the tenderer must have Account in such ECS/EFT facility providing Banks and that Bank A/c No shall be quoted in the tender by the tenderer.
 - The cost of ECS/EFT will be borne by BSNL in all cases where the payment to contractor is made in a local Branch i.e. tenderer is having bank account in the same place from where the payment is made by BSNL unit.
 - In case payment is made to outside branch i.e. tenderer is having bank account not in the same place from where the payment is made by BSNL unit, the crediting cost will have to be borne by the **tenderer only**.
 - The payments to contractors will compulsorily be made through ECS/EFT in respect of all contracts where the value of the contract is more than Rs. 10 lakhs.
- 20.0 First running account bill shall be paid only after:-
- Signing of the Agreement/Contract by both the parties, and

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 7 of 32

- b) Progress chart has been prepared as required under Clause 5 and approved by the competent authority.
- 21.0 General conditions of contract for works in BHARAT SANCHAR NIGAM LIMITED are available on website www.civil.bsnl.co.in with up to date correction slips as well as in the Divisional Office.
- 22.0 **Contractor shall have to submit an Undertaking:**
"If I/We do not submit the physical bid documents/ Technical Bid consecutively three times after submission of online bids, it shall be treated as breach of condition and action shall be taken to withdraw my/our enlistment/ debar me/us from tendering in BSNL for six months."

Note:

Kindly submit your bid online as this tender is invited through E-Tendering on or before date & time specified in NIT / Tender document. Bidders are advised to see the website till the date of opening of Tender for any amendment/ clarification/corrigendum/addendum. For further detailed information, kindly visit Website <https://etenders.gov.in/eprocure/app/BSNL>.

Signature and Name of Divisional Officer

(Chandra Sen Gupta)
Executive Engineer (Civil),
BSNL Civil Division,
Raipur
For & on behalf of Bharat Sanchar Nigam Limited.

File No. W (06)/2024-25/BSNL/CD/RAIPUR/51

Date : 20.03.2025

Copy for wide publicity to:

- (i) The Jt. Chief Engineer (C), BSNL Civil CG Zone, Raipur.
- (ii) The General Manager, BSNL Raipur BA, CG.
- (iii) The IFA to the Principal General Manager Raipur BA, CG w.r.t. depute competent account person on Tender opening date please.
- (iv) The Executive Engineer (C) BSNL Civil Division, Bilaspur.
- (v) The Executive Engineer, CPWD, Bilaspur/Raipur.
- (vi) The SDE(C) BSNL Civil Sub-Division Raipur /Durg/Jagdalpur/Bilaspur.
- (vii) The A.E. Postal Civil Sub-division, Raipur.
- (viii) The AO (Cash) O/o the GM, BSNL Raipur BA.
- (ix) The SDE (P&D) BSNL Civil Division Raipur.
- (x) Notice Board.
- (xi) Web Site www.chhattisgarh.bsnl.co.in.

Executive Engineer (Civil)

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Page 8 of 32

BHARAT SANCHAR NIGAM LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

STATE : **Chhattisgarh**

CIRCLE : **Raipur**

DIVISION : **Raipur**

ZONE : **Chhattisgarh**

SUB-DIVISION : **Raipur**

Item Rate E-Tender & Contract for Works

Tender for the work of :- Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025]

The last date of submission of bids online will be **01.04.2025** by 18:00 Hrs.

- i) The last date of submission of eligibility documents, EMD, tender cost and proof of e- tender processing fee if any (After submission of online bid) in the **Office of the Executive Engineer (Civil), BSNL Civil Division, 2nd Floor, Telephone Bhawan Compound, Fafadih, Raipur (CG) Pin-492006** will be **04.04.2025 by 15:00 Hrs.**
- ii) The date of opening of technical bid (Eligibility Credential, Tender cost, EMD, Bid Processing fee if any) will be **04.04.2025 at 15:30 Hrs**
- iii) The date of opening of financial bid will be **08.04.2025 at 11.00 Hrs.**

E - T E N D E R

I/ We have read and examined notice inviting tender, schedule, A, B, C, D, E & F, specifications applicable, Drawings & Design, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the Conditions of Contract and all other contents in the tender document for the work.

I/ We hereby tender for the execution of the work specified for the Bharat Sanchar Nigam Limited within the time specified in schedule 'F', viz., schedule of quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of the contract and with such materials as are provided for, by and in respect in accordance with, such conditions so far as applicable.

I/ We agree to keep the tender open for **30 (Thirty) Days** from the date of opening of the financial bid thereof and not to make any modifications in its terms and conditions. If I/we withdraw my/our tender before the said period or issue of letter of acceptance/intent, whichever is earlier, or, make any modifications in the terms and conditions of the tender which are not acceptable to the BSNL, then the BSNL shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money as aforesaid.

A sum of **Rs. 5,570/- (Rupees Five Thousand Five Hundred Seventy) only** has been deposited in prescribed manner as Earnest Money. If I/We fail to commence the work specified I/We agree that the said Bharat Sanchar Nigam Limited shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely otherwise the said earnest money shall be retained by competent authority on behalf of the Bharat Sanchar Nigam Limited towards Security Deposit to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to therein and carry out such deviations as may be ordered, up to maximum of the percentage mentioned in Schedule 'F' and those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

I/We agree that, in case of works of estimated cost exceeding Rs.15,00,000/- to deposit an amount equal to 5% of Tendered value of the work as Performance Guarantee in the form of bond of any Scheduled Bank of India in accordance with the Proforma prescribed or in the form of Fixed Deposit Receipt etc., within 15 days of the issue of letter of acceptance of Tender by the BSNL. I/We am/are aware that in the event of failure on my/our part to furnish the Bank Guarantee within 15 days, the earnest money will be forfeited and tender cancelled.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

I/ We hereby intimate that for receiving payments I/we have an account in _____ Bank with account No. _____ where the ECS/EFT facility of e-payment is available.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information derived there-from to any person other than a person to whom I/We am/are authorised to communicate the same or use the information in any manner prejudicial to the safety of the State.

I/We agree that if I/We fail to commence the work specified in the above memorandum, an amount equal to the amount of the earnest money mentioned in the form of invitation of tender shall be absolutely forfeited to the Bharat Sanchar Nigam Limited and the same may at the option of the competent authority on behalf of the Bharat Sanchar Nigam Limited be recovered without prejudice to any right or remedy available in law out of the deposit in so far as the same may extend in terms of the said bond and in the event of deficiency out of any other money due to me/us under this contract or otherwise.

The information in respect of works in hand is as per Proforma enclosed.

"I/we agree that this contract is subject to jurisdiction of Court at **Raipur** only." (Where the NIT/Tender has been issued)

Dated.....

Witness: _____
Address: _____ **Signature of Contractor**
Occupation: _____ Postal Address: -

ACCEPTANCE

The above tender (as modified by you (Contractor) and as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the Bharat Sanchar Nigam Limited for a sum of

Rs. _____ (Rupees _____
_____).

The letters referred to below shall form part of this Contract Agreement:

- (a)
- (b)

For & on behalf of the Bharat Sanchar Nigam Limited.

Signature _____

Dated _____ **Name and Designation** _____

| PROFORMA OF SCHEDULES | | | | |
|--|---------------------|---|---|----------------|
| (operative Schedules to be supplied separately to each of the intending tenderer) | | | | |
| SCHEDULE "A" | | | | |
| Schedule of Quantities (enclosed) | | | | |
| SCHEDULE "B" | | | | |
| Schedule of Materials to be issued to the contractor | | | | |
| S. No. | Description of Item | Quantity | Rates in figures & words at which the materials will be charged from the contractor | Place of issue |
| 1 | 2 | 3 | 4 | 5 |
| NIL | | | | |
| SCHEDULE "C" | | | | |
| Tools and Plants to be hired to the contractor | | | | |
| S. No. | Description of Item | Hire charges per day | Place of issue | |
| 1 | 2 | 3 | 4 | |
| DELETED | | | | |
| SCHEDULE "D" | | | | |
| Extra schedule for specific requirements/ documents for the work, if any. | | | | |
| SCHEDULE "E" | | | | |
| Schedule of component of Materials, Labour etc. for escalation. | | | | |
| CLAUSE 10 C | | | | |
| Component of Materials expressed as percent of Total Value of Work | | "X" | 75 % | DELETED |
| Component of Labour expressed as percent of Total Value of Work | | "Y" | 25 % | DELETED |
| Component of POL expressed as percent of Total Value of Work | | "Z" | 0 % | DELETED |
| CLAUSE 10 CA | | | Not-Applicable | |
| CLAUSE 10 D | | | Not-Applicable | |
| SCHEDULE "F" | | | | |
| Reference to General Conditions of Contract | | | | |
| Name of Work | | Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025] | | |
| Estimated Cost of Work | | Rs. 278373.00 (Rupees Two Lakh Seventy Eight Thousand Three Hundred Seventy Three Only) only. | | |
| Earnest Money | | Rs. 5,570/- (Rupees Five Thousand Five Hundred Seventy) only. | | |
| Performance Guarantee (5 % of the tendered value in the form of Bank Guarantee from Scheduled Bank in respect of works with estimated cost put to tender exceeding Rs.15 Lakhs). | | NA | | |
| Security Deposit (10 % of the tendered value for works with estimated cost put to tender up to Rs. 15 Lakhs) (5 % of the tendered value in the form of Bank Guarantee from Scheduled Bank in respect of works with estimated cost put to tender exceeding Rs. 15 Lakhs). | | @ 10 % | | |

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

| GENERAL RULES AND DIRECTIONS | | |
|--|--|---|
| Officers Inviting Tender | | Executive Engineer (Civil), BSNL Civil Division, Raipur. |
| Maximum percentage for quantity of items of work to be executed beyond which rates are to be determined in accordance with Clause 12.2 & 12.3. | | 50% |
| Definitions | | See below |
| 2(v) | Engineer-in-Charge | Executive Engineer (Civil), BSNL Civil Division, Raipur. |
| 2(viii) | Accepting Authority | Executive Engineer (Civil), BSNL Civil Division, Raipur. |
| 2(x) | Percentage on cost of materials and labour to cover all overheads and profit. | 10 % |
| 2(xi) | Standard Schedule of Rates | CPWD DSR-2023 |
| 9(ii) | Standard BSNL Contract Form | BSNL W-8 form as modified and corrected up to date as on opening of tender. |
| Clause 2 | | |
| | Authority for fixing compensation under Clause 2 | Executive Engineer (Civil), BSNL Civil Division, Raipur. |
| Clause 2 A | | |
| | Whether Clause 2 A shall be applicable. | No |
| Clause 3 A | | |
| | Whether Clause 3 A shall be applicable. | No |
| Clause 5 | | |
| i) | Time allowed for execution of work. | 12 (Twelve) Months. |
| ii) | Authority to give fair and reasonable extension of time for completion of work. | Executive Engineer (Civil), BSNL Civil Division, Raipur. |
| Clause 6 A | | |
| | Whether Clause 6 A shall be applicable. | Yes |
| Clause 7 | | |
| | Gross value of work to be done together with net payment /adjustment of advances for materials collected, if any, since the last such payment for being eligible to interim payment. | First & Final Bill |
| Clause 10 | | |
| | Reinforcement steel to be used in the work shall have to be procured as below : | TMT Bars Fe 500 Grade confirming to IS 1786:2008 from approved brands like SAIL TISCO, RINL or equivalent. |
| Clause 10A | | |
| | Testing of material | The contractor shall, at his risk and cost, make all arrangements and shall provide all facilities as the Engineer-in-Charge may require for collecting, and preparing the required number of samples for such tests. Samples of various materials required for testing shall be provided free of charge by the contractor. However the cost of the tests shall be paid by the contractor which shall be reimbursed by BSNL, only if the test reports are satisfactory. The test shall be got done only from lab approved by the Engineer-In-Charge. |
| Clause 11 | | |
| | Specification to be followed for execution of work. | C.P.W.D. Specifications 2019 (Volume I to II) with up to date correction slip. |
| Clause 12 | | |
| 12.2 & 12.3 | Deviation limit for value of any item of any individual trade beyond which sub clauses 12.1.2 | 50% |

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

| | (i) to (v) shall not apply and clauses 12.2.& 12.3 shall apply. | | | | | | |
|---|---|--|--|--|--|---|---------------------------------|
| Clause 16 | | | | | | | |
| | Competent authority for deciding reduced rates. | Superintending Engineer (Civil), O/o the Chief Engineer (Civil) BSNL Civil Circle, Raipur, Chhattisgarh. | | | | | |
| Clause 36(i) | | | | | | | |
| General guidelines for fixing requirement of technical staff and rate of recovery in case of non-compliance, for a work, shall be as per the following table :- | | | | | | | |
| Sl. No. | Minimum Qualification of Technical Representative | Discipline | Designation (Principal/Technical Representative) | Minimum Experience | Number | Rate at which recovery shall be made from the contractor at the event of not fulfilling provision of Clause 36(i) | |
| | | | | | | Fig ures | Wor ds |
| 1. | Graduate/ Diploma | Civil | Principal Technical Representative | 2 years for Graduate Engineer/ 5 Years for Diploma | 1 | Rs.15,000/ | Fifteen Thousand Only per month |
| Clause 37 (i) | | | | | | | |
| GST | The tenderer may note that payment/ TDS of GST shall be made as per Govt. of India Rules with latest amendments. BSNL shall not entertain any claim whatsoever in this respect. They have to submit their GST registration number. Contractor must note that at present the rate of GST for this work is 18%. Contractor may also note that the Government of India has notified the provision of TDS w.e.f. 01.10.2018. The bidders are advised to get familiarise themselves thoroughly in this regard before bidding. The Quoted rates should be inclusive of GST. The bidders must note that Rates to be quoted must be exclusive of contribution towards EPF/ ESIC. The EPF/ ESIC shall be reimbursed on production of receipt of deposit in this regard along with the invoice for the work. | | | | | | |
| Clause 42 | | | | | | | |
| i) | Schedule / statement for determining theoretical quantities of cement on the basis of | | | | Delhi Schedule of Rates 2023 printed by CPWD. | | |
| ii) | Variation permissible on theoretical quantities | | | | | | |
| a) | Cement for works with estimated costs put to tender | | | | | | |
| | i) Not more than Rs. 5 lakhs | | | | 3 % minus | | |
| | ii) More than 5 lakhs | | | | 2 % minus | | |
| b) | Steel reinforcement and structural steel sections for each diameter, section and category. | | | | 2 % minus | | |
| <u>Star prices to be considered for escalation & recoveries</u> | | | | | | | |
| Sl. No. | Material | | | | Star Price (Rate Per MT in Figures and Words) | | |
| 1 | For Cement (OPC) | | | | Rs. XXXX | | |
| 2(a) | For Mild steel | | | | | | |
| 2(b) | For Reinforcement Steel conforming to BIS 1786 (Fe 500D Grade) | | | | | | |
| 2(c) | For Reinforcement Steel TMT bars confirming to IS 1786:2008 from approved brands like SAIL, TISCO, RINL or equivalent. | | | | Rs. XXXX | | |
| 2(d) | For Galvanized Steel | | | | | | |

The rate for recovery under clause 42 shall be same as the star price.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

GENERAL CONDITIONS OF CONTRACT

- 1.0** The "Contract" shall, in general, be governed by the **BSNL General Conditions of Contract for Civil Works** (A BSNL publication, available in downloadable manner from website www.civil.bsnl.co.in) consisting of:
- a) General Rules and Directions,
 - b) Conditions of Contract,
 - c) Various standard clauses with correction(s) up to the date stipulated in Schedule 'F' of Tender Document,
 - d) Safety Code,
 - e) Modal Rules for the protection of Health and Sanitary arrangements for Workers employed by BSNL or its contractors,
 - f) Contractor's Labour Regulations,
 - g) Proforma of Registers, and
 - h) List of Acts and omissions for which fines can be imposed.
- 2.0** However, all additions and modifications to the conditions as available in this tender document consisting of:
- a) Notice Inviting Tender (i.e., BSNL W-6),
 - b) BSNL W-8 (i.e., Item Rate Tender & Contract for Works),
 - c) Schedules "A" to "F",
 - d) Additional Conditions
 - e) Additional Specifications, and
 - f) Drawings and designs, if any,
 - g) Including agreement/ guarantee bonds on non-judicial stamp paper and acceptance thereof together with any correspondence leading thereto shall also form part of the contract.
- 3.0** The quoted rates for various items in the tender shall be inclusive of all the additional conditions/ specifications and particular specifications and for adherence to all these conditions and specifications, no extra payment shall be made to the contractor. Any infringement and/or breach of these specification and condition(s) etc. shall render the contractor liable to action(s) under various clauses of the contract and such action stipulated in conditions therein.
- 4.0** Wherever any reference to any Indian Standard (BIS) Specifications occurs in the documents relating to this contract, the same shall be inclusive of all up to date amendments or revisions.
- 5.0** Wherever "DSR" is referred to in the tender documents, it shall mean "**CPWD Delhi Schedule of Rates 2023**" with all up to date correction slips as on the date of opening of tenders.

ADDITIONAL CONDITIONS

1.0 GENERAL

- 1.1 **The contractor shall take sufficient safety measures to safeguard life and property of BSNL** (structures, offices, roads, trees and plants including electrical, water supply, sanitary and **BSNL communication installations etc**) inside the compound during execution of the work and shall be fully responsible for the damages on this account, if any.
- 1.2 No payment shall be made to the contractor for any damage caused during the execution of work because of cause(s) not covered under Clause 43 of the Contract (Like damage caused by rain, lightning, wind, storm, snow fall, floods, earth quake or any other natural cause/calamity etc). The damage to work will be made good by the contractor at his own cost, and no claim on this account shall be entertained.
- 1.3 **The contractor shall comply with proper and legal orders and directions of the local or public authority or municipality and abide by their rules and regulations** and pay all fees and charges which he may be liable and nothing extra shall be payable on this account. The work shall be carried out without infringing on any of the local Municipal Bye-Laws.
- 1.4 The contractors shall give a performance test of the entire installations as per standard specifications before the work is finally accepted and nothing extra what so ever shall be payable to the contractor for the tests.
- 1.5 The contractor shall take all precautions to avoid all accidents by exhibiting necessary caution boards such as day and night boards, speed limit boards and flags, red lights and providing barriers etc. He shall be responsible for all damages and accidents caused due to negligence on his part. No hindrance shall be caused to traffic during the execution of work. Nothing extra shall be paid on this account.
- 1.6 The contractor will work in close liaison, during the works, with other contractors of electrical installation and any other works and adjust his work plan accordingly.
- 1.7 The contractor will have to extend full cooperation for contingent measures, which might be required to be taken due to eventuality.
- 1.8 The contractor will maintain discipline while working in the Compound. He or his employees will not indulge in any dispute with any Govt. employee/public inside the compound and any default in this regard will be brought to the notice of the Engineer-in-Charge immediately.
- 1.9 Cleanliness of the compound will be maintained and any debris/ material falling in the compound in area in use of the staff/ public will be got cleared by the Agency regularly during the progress of work.
- 1.10 All works executed shall be maintained in perfect condition by the contractor till the completion of entire work allotted to him. Where phased handing over of completed portion of the work is required by the Engineer-in-Charge, the provisions mentioned in the above paras will apply to each phase.

2.0 STORAGE AND SAFETY OF MATERIALS

- 2.1 The Contractor shall maintain safe custody of materials brought to the site. The Contractor shall also employ necessary watch and ward establishment for the work and other purposes as required at his own cost.
- 2.2 Before commencement of the work, the contractor shall obtain written approval of the Engineer-in-Charge regarding the location of cement go-down, steel stacking and fabrication yard, site office etc and shall from time to time take instructions of the Engineer-in-Charge regarding collection and stacking of materials at the site. He shall have to make his own arrangement of space for storage of materials, if necessary.

3.0 OTHER TAXES AND ROYALTIES

The rates offered should be inclusive of all taxes such as GST, Construction Workers Welfare Cess and any other taxes or cess as applicable on the date of opening of financial bid. Insurance, loading, unloading, transportation etc should be included on the quoted rates but exclusive of contribution towards EPF/ESIC. The rate shall be firm & final. BSNL shall not entertain any claim whatsoever in this respect.

- 3.1 **GST** - The tenderer may note that payment/ TDS of GST shall be made as per Govt. of India Rules with latest amendments. BSNL shall not entertain any claim whatsoever in this respect. They have to submit their GST registration number. **Contractor must note that at present the rate of GST for the work is 18%. Contractor may also note that the Government of India has notified the provision of TDS w.e.f. 01.10.2018. The bidders are advised to get familiarise themselves thoroughly in this regard before bidding. The Quoted rates should be inclusive of GST**

- 3.2 **The bidders must note that Rates to be quoted must be exclusive of contribution towards EPF/ ESIC. The EPF/ ESIC shall be reimbursed on production of receipt of deposit in this regard along with the invoice for the work.**
- 3.3 **Income Tax and surcharges** over Income Tax etc. at the rates fixed by the Ministry of finance, Government of India shall be deducted from all the running and final bills of the contractor. Should there be any increase in rate of Income Tax and surcharge during execution of the contract, the same shall be payable by the contractor.
- 3.4 **Royalty** at the prevalent rates, wherever payable, shall have to be paid by the contractor direct to the Revenue authority of the State Government concerned for the materials like boulders, metal, shingle, sand, bajri or any other items collected by him for the execution of the work. "No Demand" certificate from the State Authority concerned shall be obtained before the final bill is paid for such royalty being paid directly, failing which recovery will be affected from him at the prevalent market rates.
- 3.5 The contractor shall pay **Octroi** wherever applicable. The Form 'C'/'D', Octroi exemption certificates etc will not be issued by BSNL for any materials required in the work. The contractor shall quote all-inclusive rates only. Nothing extra shall be paid on this account.
- 3.6 However, if any further tax or levy or cess is imposed by statute, after the last stipulated date for the receipt of tender including extensions, if any, and the contractor thereupon necessarily and properly pays such taxes/levies the contractor shall be reimbursed the amount so paid, provided such payments, if any, is not, in the opinion of the Superintending Engineer (whose decision shall be final and binding on the contractor) attributable to delay in execution of work within the control of the contractor.

ADDITIONAL SPECIFICATIONS

1.0 GENERAL

- 1.1.1 The Work shall, in general, conform to the **CPWD Specifications 2019 Vol. 1 & 2 with up to date correction slips.**
 - 1.1.2 Should there be any difference between the specifications mentioned above and the specifications given in the schedule of quantities, the later shall prevail.
 - 1.1.3 If the specifications for any item are not available in the CPWD Specifications cited above, relevant BIS Specifications should be followed.
 - 1.1.4 In case BIS Specifications are also not available, the decision of Engineer-in-Charge given in writing based on acceptable sound engineering practice and local usage shall be final and binding on the contractor.
 - 1.1.5 The work will be carried out in accordance with the architectural drawings and structural drawings to be issued by the Engineer-in-Charge. The structural and architectural drawings shall have to be properly correlated before executing the work.
 - 1.1.6 In case of any difference noticed between Architectural and Structural drawings, the contractor shall obtain final decision in writing from the Engineer-in-Charge.
 - 1.1.7 In case of any discrepancy in the item given in the schedule of quantities appended with the tender and architectural drawings relating to the relevant item, former shall prevail unless otherwise given in writing by the Engineer-in-Charge
- 1.2 **WORK SAMPLES:** For items wherever so desired, samples shall be prepared before starting the particular items of work for prior approval of the Engineer-in-Charge and nothing extra shall be payable on this account.
- 1.3 **DEWATERING CLAUSE:** The contractor shall, **at his own expense and without any extra charge, make provision for all shoring, pumping, dredging or bailing out water, if necessary.** The foundation trenches shall be kept free from water, while all the works below ground level are in progress, without any extra payment. The water may be coming from any source such as rains, floods, subsoil water or due to any other cause whatsoever etc.

2.0 PROCUREMENT OF RAW MATERIALS

- 2.1 **Stone Aggregate:** Stone aggregate used in the work shall be crushed or broken hard stone to be obtained from approved source/ quarry and shall conform to the relevant provisions in the CPWD specifications.
 - 2.2 **Coarse Sand:** Coarse sand used in the work shall be obtained from approved source and shall conform to the relevant provision in the CPWD specifications.
 - 2.3 **Fine Sand:** Fine sand used in the work shall be obtained from approved source and shall conform to the relevant provision in the CPWD specifications. In case, sand available at above source does not conform to the required specifications, coarse sand shall be mixed in it to bring it to the required specifications. Nothing extra shall, however be paid for it.
- NOTE:** Where only one variety of sand is available, the sand will be sieved for use in finishing work, as directed by the Engineer-in-charge, in order to obtain smooth surface and nothing extra will be paid on this account.
- 2.4 **Sand for filling in Plinth:** The sand for filling in plinth under floor shall be obtained from approved source and shall conform to Clause-2.22.1 of CPWD specifications.
 - 2.5 **The fineness modulus of sand** to be used in different works shall be as follows:

| | | |
|--------------------|-------------------------------------|---|
| Coarse Sand | Fineness modulus between 2.5 to 3.5 | As specified in the item like plain concrete, RCC work, flooring work etc. |
| Fine Sand | Fineness modulus between 1.2 to 1.6 | As specified in the items like finishing coat of cement plaster, skirting/dado etc. |

- 2.6 **Water:** It shall conform to requirements laid down in IS: 456-2000 and CPWD Specifications.
- 2.7 **Bricks for Brick Work:** Bricks used in the work shall be well burnt FPS bricks of uniform colour throughout the cross section to be obtained from approved kilns. In all other respect they shall conform to the bricks local first class of class designation-75 given in CPWD specifications.
- 2.8 All above materials like stone aggregates, coarse sand, fine sand, Bricks, Stone etc. confirming to the CPWD specifications to be brought from the sources approved by Engineer-in-Charge. In case, at any stage during execution of work, the material from the approved source being not available or otherwise, and, is required to be arranged from other sources conforming to relevant CPWD specifications and duly approved of Engineer-in-Charge, involving extra lead etc, nothing extra shall be paid on this account.

3.0 PROCUREMENT OF READYMADE MATERIALS

- 3.1 The manufactured materials brought at site of work shall, in general, conform to the relevant specifications. The source for supply of the manufactured materials shall be approved by the Engineer-in-Charge. The contractor shall have no claim if the manufactured materials brought to the site are rejected by the Engineer-in-Charge in part or in full due to bad workmanship/ quality etc.
- 3.2 **The preference amongst the various alternative materials available** shall be as follows:
 - (a) The materials shall be as per the Brand specified to be used in the work.
 - (b) If the Brand specified material is not available then the material shall be ISI marked.
 - (c) If ISI marked item is not available then it should be from ISO certified Company.
 - (d) If the ISI marked or ISO certified items are not available then the best available items in the market to be procured.
- 3.3 **Equivalents for the various materials** and the materials of approved make shall be got approved from the Engineer-in-Charge of work in writing before using them on the work.

4.0 CEMENT AND STEEL (GENERAL)

- 4.1 **The contractor shall procure cement & steel as required in the work.** The quantities brought at site shall be entered in the respective material at site accounts and shall be treated as issued for maintenance of daily consumption.
- 4.2 The actual issue and consumption of steel and cement on the work shall be regulated and proper accounts maintained as provided in clause 10 of the contract. The theoretical consumption of steel shall be worked out as per procedure prescribed in clause 42 of the contract and shall be governed by conditions laid therein.
- 4.3 The daily account of the receipt/ issue of cement shall be maintained in a register in the prescribed proforma as given below & signed daily by the contractor or his authorised representative in token of its correctness:

| Date Of Receipt | Particulars of Receipt | | Particular of issue | | | | | Remarks | | | |
|-----------------|-------------------------------------|-------------------|---------------------|-----------------|-------------------------------|---|--------------|------------------------|-----------------------|---------------|--------------------------|
| | Quantity received invoice no & date | Progressive total | Date of issue | Quantity issued | Item of work for which issued | Quantity returned at the end of the day | Total issued | Daily Balance in hand. | Contractor's initials | JE's initials | AE/EE's periodical check |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |

- 4.4 Steel and Cement brought to site and cement remaining unused after completion of work shall not be removed from site without the written permission of the Engineer-in-charge.

5.0 PROCUREMENT OF CEMENT

- 5.1 The contractor shall procure **43 grade** (conforming to IS:8112) Ordinary Portland Cement, as required in the work, from the reputed manufacturers of cement, having a production capacity of one million tonnes per annum or more, as approved by the Ministry of Industry, Government of India, and holding license to use ISI certification mark for their product, whose name shall be got approved from Engineer-in-charge. **Cement 53 grade shall not be used in the work.**
- 5.2 Supply of cement shall be taken in 50 kg bags, bearing manufacturer's name and ISI marking. Samples of cement arranged by the contractor shall be taken by the Engineer-in-charge and got tested in accordance with provisions of the relevant BIS codes. In case test results indicate that the cement arranged by the contractor does not conform to the relevant BIS codes, the same shall stand rejected and shall be removed from the site by the contractor at his own cost within a week's time of written order from the Engineer-in-charge to do so.
- 5.3 The total quantity of cement required shall be brought at site in one lot or as decided by the Engineer-in-charge.
- 5.4 **The CEMENT GO-DOWN** of the capacity to store about 300 bags of cement or as decided by the Engineer-in-charge, shall be constructed by the contractor at site of work.
 - 5.4.1 Cement go-down shall be in general as per the sketch shown in contract documents, having weather proof roof & walls and with a proper floor consisting of 2 layers of dry bricks laid on the well consolidated earth at a level at least one foot above the ground level. The cement bags shall be stacked about 200mm (clear) above the dry brick flooring using suitable wooden planks / battens. The stacks shall be in rows of two bags deep and 10 bags high with a minimum of 2 feet clear space all around. The bags should be placed horizontally continuous in each line. Nothing extra shall be paid to the contractor on this ground.
 - 5.4.2 The size of cement go-down indicated in the contract form is only for guidance. The actual size of the go-down shall be constructed by the contractor at his own cost, as per the requirement of work.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

- 5.4.3 Double lock provision shall be made to the door of cement go-down. The keys of one lock shall remain with the Engineer-in-charge or his authorised representative and the keys of other lock shall remain with the contractor. The contractor shall facilitate the inspection of the cement go-down by the Engineer-in-charge at any time.
- 5.4.4 The contractor shall be fully responsible for the safe custody of the material even if the material is under double lock system.

6.0 PROCUREMENT OF STEEL

- 6.1 The contractor shall procure TMT Bars conforming to relevant BIS codes from any of the SAIL, Tisco, RINL or equivalent as specified in schedule-F.
- 6.2 The contractor shall have to obtain and furnish test certificates to the Engineer-in-charge in respect of all supplies of steel brought by him to the site of work. Samples shall also be taken and got tested by the Engineer-in-charge as per the provisions in this regard in the relevant BIS codes. In case the test results indicate that the steel arranged by the contractor does not conform to BIS codes, the same shall stand rejected and shall be removed from the site of work within a week’s time of written order from the Engineer-in-charge to do so.
- 6.3 The steel reinforcement shall be brought to the site in quantity of lots as approved by the Engineer-in-charge.
- 6.4 Coefficient of weight i.e. the weight per unit length of the Steel procured by the contractor shall be ascertained at site before using it and certified by the Engineer-in-charge. In case weight per unit length is beyond the rolling margin as laid down in the BIS: 1786, the steel will be rejected and shall be removed as per para 1 above. In case weight per unit length is more than the standard coefficient of weight for the diameter, but is within the rolling margin, then the payment shall be made as per the standard weight per unit length, and, where the weight per unit length is lesser than the standard coefficient of weight for the diameter, but is within the rolling margin, the payment shall be restricted with respect to the actual weight per unit length of the diameter.
- 6.5 The standard sectional weights referred to in standard table under para 5.3.3., page 75 of the revised CPWD Specifications 2009 for Cement Mortar, Cement Concrete and RCC works, are to be considered for conversion of length of various sizes of Steel Reinforcement bars into weight and are reproduced below for ready reference.

| Size (Diameter in mm) | Weight (Kg/M) | Size (Diameter in mm) | Weight (Kg/M) |
|-----------------------|---------------|-----------------------|---------------|
| 6 | 0.222 | 20 | 2.470 |
| 8 | 0.395 | 25 | 3.850 |
| 10 | 0.617 | 28 | 4.830 |
| 12 | 0.888 | 32 | 6.310 |
| 16 | 1.580 | 36 | 7.990 |

- 6.6 The steel reinforcement shall be stored by the contractor at site of work in such a way as to prevent distortion and corrosion and nothing extra shall be paid on this account. Bars of different sizes and lengths shall be stored separately to facilitate easy counting and checking.
- 6.7 For steel procured from main producers, for checking nominal mass, tensile strength, bend test, etc. specimen of sufficient length shall be cut from each diameter of the bar at random at frequency not less than that specified below. In case of works costing more that 2 Crores and when the steel is procured from other than main producers, additional tests such as, retest, re-bend test, elongation test, proof stress may also be conducted

| Size of bar | For consignment below 100 tonnes | For consignment over 100 tonnes |
|--------------------|---|---|
| Under 10 mm dia | One sample for each 25 tonnes or part thereof | One sample for each 40 tonnes or part thereof |
| 10 mm to 16 mm dia | One sample for each 35 tonnes or part thereof | One sample for each 45 tonnes or part thereof |
| Over 16 mm dia | One sample for each 45 tonnes or part thereof | One sample for each 50 tonnes or part thereof |

7.0 TESTING OF MATERIALS & RELATED ASPECTS

- 7.1 **Materials brought at site of work shall not be used in the work before getting satisfactory Mandatory test results.** For details, relevant provisions in the CPWD specification shall be referred to.
- 7.2 If the testing specifications for any material are not available in the CPWD Specifications cited above, relevant BIS Specifications should be followed.
- 7.3 The contractor shall procure all the materials/ samples in advance, so that there is sufficient time for testing of the same before use in work.
- 7.4 **Samples of various materials required for testing shall be provided free of charge by the contractor. However the cost of the tests shall be paid by the contractor which shall be reimbursed by BSNL, only if the test reports are satisfactory. The test shall be got done only from lab approved by the Engineer-In-Charge.**
- 7.5 All other expenditures incurred for testing such as packing, sealing, transportation, loading, unloading etc shall be borne by the contractor himself.

- 7.6 **Part rate payment shall be allowed in the running account bills only if the materials conforming to the CPWD specifications for works as mentioned in the work are tested and test results are found to be satisfactory by the Engineer-in-Charge.**
- 7.7 The Engineer-in-Charge of work shall check the test results and satisfy himself before allowing any payment in the running/final bill.
- 7.8 No claims of any kind whatsoever including the claim of extension of time shall be entertained due to incorporation of above requirements for testing of materials.
- 7.9 **CC Cube Test:** With a view to avoid controversy about quality of cement concrete as revealed in the test result of 7 days cubes falling short of the prescribed standard by over 10% to 20% and pending testing of balance 3 cubes for 28 days as final confirmatory acceptance test, crushed samples of cement concrete from the failed 7 days cubes should be preserved in a sealed bag.
- 8.0 GENERAL MEASUREMENT OF WORK**
- 8.1 **The work shall be executed and measured as per Metric Dimensions** given in the schedule of quantities, drawings etc. (FPS units wherever indicated are for guidance only).
- 9.0 EARTH WORK**
- 9.1 During excavation and trenching work etc. the contractors shall ensure compliance to the guidelines in such matters laid down by the local body/bodies to ensure that there is minimum hazard to the operating personnel's and users, minimum inconvenience to the users, minimized damage to the underground plant/services of other utilities in a coordinated way, in the interest of public convenience and overall safety.
- 9.2 Any trenching and digging for laying sewer lines/water lines/cables etc. shall be commenced by the contractor only when all men, machinery and materials have been arranged and closing of the trench (s) thereafter shall be ensured within the least possible time.
- 9.3 **Surplus excavated earth which is beyond the requirement of the BSNL shall have to be disposed off by the contractor at his own cost** after obtaining written permission of the Engineer-in-charge and no payment will be made by the BSNL for disposal of this surplus excavated earth.
- 9.4 The excavated earth (or building materials) shall not be stacked on areas where other buildings, road, services or compound wall or any other structure are to be constructed.
- 10.0 PLAIN AND REINFORCED CEMENT CONCRETE WORK**
- 10.1 **Non-destructive Testing for Concrete/R.C.C Work:** - The Engineer-in-Charge shall, at his discretion, get the non-destructive testing (Such as Ultrasonic Pulse Velocity Test etc.) done and the Contractor shall make all necessary arrangements for getting such tests done and make good the same after the test, for which nothing extra shall be paid. The results of such tests shall be binding on the Contractor. In case of nonconformity of the test to the standards, the contractor shall be liable to redo the concrete work at his cost including the cost of test, subject however, to the acceptability of the work as laid down in the mandatory test defined in the relevant CPWD specifications.
- 10.2 **Cement slurry, if any, added over base surface (or) for continuation of concreting for better bond is deemed to have been in built in the items** (Unless otherwise explicitly stated) and nothing extra shall be payable (or) extra cement considered in consumption on this account.
- 10.3 **Proper Grooves shall be provided in plaster along junctions of RCC Work and Brick/Stone work** as per directions of the Engineer-in-charge and **nothing extra will be paid on this account.**
- 10.4 In the item of RCC walls, railings and roofs etc. nothing extra shall be paid for making designs as per pattern given by Architects or for thickness of sections.
- 10.5 The rate of item for reinforcement in R.C.C. work includes all operations including straightening, cutting, bending, binding with annealed steel wire and placing in position at all the floors with all leads and lifts complete.
- 11.0 CENTRING AND SHUTTERING FOR R.C.C. WORK**
- 11.1 The concrete surface shall be free from honeycombing, offsets, superfluous mortar, cement slurry and foreign matter. The formwork shall be assembled in such a way as to facilitate removal of their parts in proper sequence without any damage to the exposed cement concrete surfaces and corners etc.
- 11.2 **The contractor shall keep skilled staff for special care and supervision to check the formwork and concreting** so that every member is made true to its size, shape, level and alignment so that it does not result in any deformation, snag, bulges etc. The contractor shall also take suitable precautionary measure to prevent breaking and chipping of corners and edges of completed work until the building is handed over.
- 11.3 **The size of shuttering plates for slabs shall not be less than 0.6mx0.9m in general.** However, contractor has to provide tape or wooden fillets or rubber gaskets to seal the joint properly to get smooth surface.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

- 11.4 Further, shuttering shall be of such quality that there are no undulations and surfaces will be fairly even and no extra thick ceiling plaster shall be permitted to make the surface even. Any honeycombed or poorly formed concrete shall be repaired with polymer concrete of any suitable design by the Contractor at his own cost, in accordance with the specifications laid down in hand book of Repairs and Rehabilitation of RCC Buildings by CPWD.
- 11.5 **Steel centring & shuttering, scaffolding and props shall be used for all the items of RCC.** All propping and centring shall be either of steel tubes with extension pieces or built up sections of rolled steel. Shuttering used for concreting shall be sufficiently stiffened and of good quality mild steel plates free from dents, bends or warping and rusting. For shuttering of beam bottom, staircase and fins and for other places where use of steel shuttering is not found to be feasible, waterproof shuttering ply shall be used with prior approval of the engineer-in-charge.
- 11.6 **All scaffolding, centring and shuttering shall be with properly designed system** which shall be got approved from Engineer-in-Charge and centring and shuttering required for RCC work will be brought to site by the contractor well in advance so that the progress of the upper floors is not hampered due to non-availability of the same. Nothing extra shall be paid for this.
- 11.7 In respect of **projected balconies, projected slabs at roof level and projected verandah**, payment for the RCC work shall be made under the item of RCC slabs. The payment for centring and shuttering of such item shall similarly be paid under the item of centring and shuttering of RCC slab., all the exposed edge shall however, be finished as per specification and nothing extra shall be paid for this.

SPECIAL CONDITIONS OF CONTRACT FOR DAY TO DAY BUILDING MAINTENANCE

The following additional conditions shall be applicable for DAY-TO-DAY BUILDING MAINTENANCE in addition to the other conditions given in the tender form. However, nothing extra shall be paid on this account unless otherwise mentioned.

- 1.1 The rate contract in general shall consist of the DAY-TO-DAY BUILDING MAINTENANCE involved in BSNL Staff Qtrs. BSNL Offices, Telephone Exchanges and associated permanent and temporary buildings, which broadly covers the scope of the work to be carried out under this Term contract during the currency of the contract including the extended period if any as per the directions of the Engineer-in-Charge subject to the other conditions in the term contract.
- 1.2 All the intending tenderers should note that all the DAY-TO-DAY BUILDING MAINTENANCE is of sensitive nature and the work is to be carried out within the stipulated period.
- 1.3 The quoted rates shall be inclusive of contractor's profit, overheads, insurance, providing safety appliances etc. complete and will remain firm throughout the contract period and no escalation will be provided for any reason whatsoever.
- 1.4 The material used for the maintenance of the buildings shall be conforming to CPWD specifications and preferably ISI marked or as per direction of Engineer-in-charge. The quality of the materials shall be insured by the contractor in conformity to the requirement of specifications / BIS standard. The rates quoted by contractor shall include the rate of the material conforming to above mentioned standard.
- 1.5 Contractor shall ensure all safety measures during execution of work and shall be solely responsible for the safety and insurance of all the personnel deployed.
- 1.6 The contractor shall have to make available himself or his authorised representative who will be fully responsible for all the works to be done under this contract and for receiving instructions required daily from the engineer-in-charge of the above work or his authorised representative.
- 1.7 All the equipment, tools and plants required for the purpose of said service under this contract shall be arranged by the contractor.
- 1.8 No workmen shall be allowed to live in the compound/premises. The contractor shall make his own arrangement for accommodation of his personnel and nothing extra shall be paid on this account.
- 1.9 The staff and labour employed by the contractor for rendering the services as contracted will be the employees of the contractor and will be on his pay rolls and they shall receive instructions from the contractor for their duties to be carried out by them and effective discharge of the aforesaid duties. The contractor shall abide by the provisions contained in the agreement regarding labour laws & regulations.
- 1.10 The contractor shall engage sufficient number of workmen of various categories for timely response to day-to-day maintenance work and general supervision. If required, the number of manpower may be increased from time to time as directed by Engineer-in-charge. The contractor shall be responsible for performing all the obligations of various contract labour statutory regulations and rules framed there under.
- 1.11 All works except works on external face of building shall be done irrespective of heights and depths unless and until expressly provided in the schedule of quantities.
- 1.12 The representative of the contractor will co-ordinate with the representative of the Engineer-in-charge regularly and attend all the complaints recorded in the complaint register as directed by Engineer-in-charge or his authorised representative (within the time set out by the Engineer-in-charge or his representative) kept in the civil maintenance office in the compound.
- 1.13 The expected time period for attending the various types of complaint shall be as under:

| Sl.No. | Type of Complaints | Period |
|--------|--|-----------------------|
| i. | Complaint relating to chockage of sewer lines etc. | Within 6 hrs. |
| ii. | Leakage / repair of water supply lines & fittings inside building | Within 12 hrs. |
| iii. | Chockage in W.C. / toilets of all kind | Within 6 hrs. |
| iv. | Leakage / repair of water supply lines & fittings outside building | Within 24 hrs. |
| v. | Complaints relating to door fittings | Within 24 hrs. |
| vi. | Complaints relating to repair of wooden door shutter / frame & steel fittings and fixtures | Within 3 days |
| vii. | Related Masonry services for items (i) to (vi) above | Within 3 days |

However, if any other time period is prescribed by Engineer-in-charge, in view of the importance of work, the same shall be adhered to by the contractor.

- 1.14 Quality, Efficiency and strict adherence to the stipulated time as above are the essence of this contract. The contractor undertakes to provide the services set out above efficiently and maintain the standard of excellence with respect to time, cleanliness and workmanship under this contract. In case of failure in provided such services to the satisfaction of Engineer-in-charge within the time frame presented above action shall be taken as per relevant clauses of the contract.
- 1.15 The contractor or his authorised representative shall always be available to receive instructions from Engineer-in-charge or his subordinate.
- 1.16 In the absence of departmental supervisor, contractor or his representative will receive the complaints from residents. The complaint shall be properly recorded with details such as date, time, specific nature and location of complaint in the complaint

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

register. The contractor will, however, bring complaints so recorded to the notice of Engineer-in-charge before its rectification. Thereafter, the complaints shall be watched till its removal and a record of the same shall be indicated in the register.

- 1.17 Docket shall be handed over to the contractor by Engineer-in-charge and the contractor will obtain certification from occupant after attending to it. Such dockets shall be compiled and handed over to Engineer-in-charge.
- 1.18 All dismantled material like malba, rubbish etc. shall be removed by the contractor at his cost and nothing extra shall be paid for it. However, unserviceable item like fittings and fixtures as identified by Engineer-in-Charge shall be returned to Engineer-in-Charge or his authorised representative without any extra charges.
- 1.19 To achieve effective results it shall be obligatory on the part of the contractor to keep a minimum work force comprising of one plumber, one carpenter and one helper within the premises during working hours (09:30 hrs. to 18:00 hrs). The work force shall have all the requisite tools and plants of their trades.

PREFERRED LIST OF VARIOUS ITEMS/ PRODUCTS TO BE USED FOR THE FOLLOWING WORK

NAME OF WORK:- Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur [For Year 2025]

| Sl. No. | Material / article | Conforming IS code | Manufacturers / Agencies / brand / make |
|---------|-------------------------------|----------------------------------|--|
| 1 | Cement | IS 8112:1989 IS 1489 (Part-I) | Ordinary Portland Cement 43 grade (Conforming to IS: 8112)/ Fly ash Blended Cements conforming to IS 1489 (Part I) from reputed manufactures of cement such as A.C.C., Jay Pee Cement, Reliance, Ultratech, Shri Cement, Gujrat Ambuja Cement and Cement Corporation of India etc. as approved by Ministry of Industry, Government of India, and holding license to use ISI certification mark for their product whose name shall be got approved from Engineer-in-Charge. |
| 2 | Steel Reinforcement | IS 1786:2008 | Thermo mechanically treated bars Fe-500 Grade from approved brands like SAIL, TISCO, RINL etc. |
| 3 | Structural Steel | | |
| 4 | Sand (Coarse / Fine) | | River sand (Source to be approved by Engineer-in-Charge.) |
| 5 | Brick | | Local First Class available (Source to be approved by Engineer-in-Charge.) |
| 6 | Stone Aggregate | | (Source to be approved by Engineer-in-Charge.) |
| 7 | Synthetic Enamel paint | IS 2933:1975 | First Quality of Asian, Louis Berger, ICI Dulux, Nerolac |

NOTE:

1. For any other make, prior approval of Engineer-in charge is required before execution in work.
2. All mandatory tests and other tests shall be made as per the departmental guidelines applicable and as required by Engineer-in-charge.
3. The contractor at his own cost shall ensure before tendering samples for approval of material/article that the material/article of above mentioned Manufacturers/Agencies/brand/make shall fully comply with the item nomenclature, drawings, Agreement specifications, CPWD Specifications 2019, Test results etc. Any deviation shall be brought to the notice of the Engineer-in-charge. Failure on all or any of the aforementioned accounts, the sample shall be rejected. The decision of Engineer-in-charge in this regard shall be final and binding on the contractor.

Executive Engineer (Civil)
BSNL Civil Division,
Raipur

CERTIFICATE

I/we hereby undertake that I/We/My authorized representative have received the copy of the stated list (along with the tender document) of brand names of various items to be used for the above work and I/We shall quote my rates of various items of schedule accordingly.

I hereby also certify that I shall use only the above referred brands in the work and in case any other brand is used then I shall not claim for the payment of that item.

Signature of Contractor or his authorized representative with seal

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

PROFORMA FOR AGREEMENT

(ON NON-JUDICIAL STAMP PAPER OF APPROPRIATE VALUE)

CONTRACT AGREEMENT FOR THE WORK OF -----DATED----- Between M/s-----
----- (refer note) in the town of ----- hereinafter called the contractor (which
term shall unless excluded by or repugnant to be subject or context include its successors and permitted assigns) of the
one part and the Bharat Sanchar Nigam Limited hereinafter called the BSNL (which term shall unless excluded by or
repugnant to the subject or context include its successes and assigns) of the other part.

WHEREAS

- A. The BSNL is desirous that the construction of _____ at _____ should be executed as mentioned, enumerated or referred to in the tender including Press Notice Inviting Tender, General Conditions of the Contract, Special Conditions of the Contract, Specifications, Drawings, Plans, Time Schedule of completion of jobs, Schedule of Quantities and Rates, Agreed Variations, other documents, has called for Tender.
- B. The contractor has inspected the site and surroundings of the work specified in the tender documents and has satisfied himself by carefully examination before submitting his tender as to the nature of the surface, strata, soil, sub-soil and grounds, the form and nature of the site and local conditions the quantities, nature and magnitude of the work the availability of labour and materials necessary for the execution of work, the means of access to site, the supply of power and water thereto and the accommodation he may require and has made local and independent enquiries and obtained complete information as to the matters and things referred to or implied in the tender documents or having any connection therewith, and has considered the nature and extent of all the probable and possible situations, delays, hindrances or interferences to or with the execution and completion of the work to be carried out under the contract, and has examined and considered all other matters, conditions and things and probable and possible contingencies, and generally all matters incidental thereto and ancillary thereof affecting the execution and completion of the work and which might have influenced him in making his tender.
- C. The tender documents including the BSNL's Press Notice Inviting Tender, General conditions of contract, Special Conditions of Contract, Schedule of Quantities and rates, General obligations, Specifications, Drawings, plan, time schedule for completion of work. Letter of Acceptance of tender and any statement of agreed variations with its enclosures copies of which are hereto annexed form part of this contract though separately set out herein and are included in the expression Contract wherever herein used.

AND WHEREAS

The BSNL accepted the tender of M/s ----- (refer note-----) (Contractor) for the construction of ----- at ----- and conveyed vide letter No.----- dated ----- at the rates stated in the Schedule of quantities for the work and accepted by the BSNL (hereinafter called the Schedule of Rates) upon the terms and subject to the conditions of the contract.

NOW THIS AGREEMENT WITNESSTH & IT IS HEREBY AGREED AND DECLARED AS FOLLOWS.

- 1. In consideration of the payment to be made to the contract for the work to be executed by him, the contractor hereby convenient with the BSNL that the contractor shall and will duly provide, execute, complete and maintain the said work and shall do and perform all other acts and things in the contract mentioned or described or which are to be implied and there-from or may be reasonably necessary for the completion of the said works and at the said times and in the manner and subject to the terms and conditions or stipulations mentioned in the contract, AND
- 2. In consideration of the due provisions execution, completion and maintenance of the said work, the BSNL does hereby agree with the contractor that the BSNL will pay to contractor the respective amounts for the work actually done by him and approved by the BSNL at the Schedule or Rates and such other sum payable to the contractor under provision of the contract, such payment to be made at such time in such manner as prescribed for in the contract.

- 3. **"The contract is subject to the jurisdiction of Court at Raipur only." (Where the NIT/Tender has been issued)"**

It is specifically and distinctly understood and agreed between the BSNL and the contractor that the contractor shall have no right, title or interest in the site made available by the BSNL for execution of the works or in the building, structures or works executed on the said site by the contractor or in the goods, articles, materials, etc. brought on the said site (unless the same specifically belongs to the contractor) and the contractor shall not have or deemed to have any lien whatsoever charge for unpaid bills will not be entitled to assume or retain possession or control of the site or structures and the BSNL shall have an absolute and unfettered right to take full possession of site and to remove the contractor, their servants, agents and materials belonging to the contractor and lying on the site.

In Witness whereof the parties hereto have here-into set their respective hands and seals in the day and the year first above written.

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

Signed and delivered for and on behalf of BSNL

Signature and delivered for and on behalf of the contractor

(BHARAT SANCHAR NIGAM LIMITED)
OFFICIAL ADDRESS

(Contractor)

Date
Place

Date
Place

IN PRESENCE OF TWO WITNESSES

SIGNATURE
NAME
SIGNATURE
NAME

SIGNATURE
NAME
SIGNATURE
NAME

For Proprietary Concern

Shri.....S/O.....R/O.....carrying on business under the name and style of.....at..... (Hereinafter called the said Contractor which expression shall unless the context requires otherwise include his heirs, executors, administrators and legal representatives).

For Partnership Concern

M/sa partnership firm having its registered office at(hereinafter called the said Contractor which expression shall unless the context requires otherwise include his heirs, executors, administrators and legal representatives). The partners of the firms are:

- i) ShriS/O....., And
- ii) ShriS/O.....etc.

For Companies

M/sa company duly incorporated under the Indian Companies Act, 1956 and having its registered office atin the state of(hereinafter called the said Contractor which expression shall unless the context requires otherwise include its successors and assign).

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

FORM OF PERFORMANCE SECURITY
BANK GUARANTEE BOND

1. In consideration of the BHARAT SANCHAR NIGAM LIMITED (hereinafter called "the BSNL") having agreed under the terms and conditions of agreement No. _____ Dated _____ made between _____ and _____ (hereinafter called "the said contractor(s)") for the _____ work (hereinafter called "the said agreement") for compliance of his obligation in accordance with the terms and conditions in the said agreement.

We _____ (indicate the name of the Bank) (hereinafter referred to as "as Bank) hereby undertake to pay to the BSNL and amount not exceeding Rs. _____ (Rupees _____ only) on demand by the BSNL.

2. We _____ (Indicate the name of the Bank) do hereby undertake to pay the amount due and payable under this Guarantee without any demure, merely on a demand from the BSNL stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____ only).

3. We undertake to pay to the BSNL any money so demanded notwithstanding any dispute or disputes raised by the contractor (s) in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal.

The payment made by us under this bond shall be valid discharge of our liability for payment to there-under and the contractor(s) shall have no claim against us making such payment.

4. We _____ (Indicate the name of Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the BSNL under or by virtue of the said agreement have been fully paid and it is claims satisfied or discharged or till Engineer-in-charge on behalf of the BSNL certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) accordingly discharges this guarantee.

5. We _____ (indicate the name of Bank) further agree with the BSNL that the BSNL shall have the fullest liberty without our consent and without affecting any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time to time any of the powers exercisable by the BSNL against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement shall not be relieved from our liability by reasons of any such variation or extension being granted to the said contractor(s) or for any forbearance act of omission on that part of the BSNL or any indulgence by the BSNL to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effected or so relieving us.

6. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

7. We _____ (indicate the name of Bank) lastly undertake not to revoke this guarantee except with the previous consent of the BSNL in writing.

8. This guarantee shall be valid up to _____ unless extended on demand by BSNL. Notwithstanding any thing mentioned above our liability against this Guarantee is restricted to Rs. _____ (Rs. _____ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee, all our liabilities under the Guarantee shall stand discharged.

Date the _____ date of _____ for _____ (Indicate the name of Bank)

UNDERTAKING FOR NO NEAR RELATIVE IN BSNL C.G. Zone

(TO BE GIVEN BY EVERY TENDERER)

I/We.....S/o Sh..... Resident
of.....hereby certify that none of my near relative(s) as under is/are employed in territorial jurisdiction of BSNL Telecom Circle, C.G. Zone in any capacity i.e. either Non-Executive or Executive employee.

- a) Members of a Hindu undivided family.
- b) Husband/wife
- c) Father
- d) Mother
- e) Son(s)
- f) Son's wife (Daughter-in-law)
- g) Daughter(s)
- h) Daughter's husband (Son-in-law)
- i) Brother
- j) Brother's wife
- k) Sister(s)
- l) Sister's Husband (Brother-in-law)

In case at any stage, it is found out that information given by me is false/incorrect, BSNL shall have the absolute right to take any action as deemed fit without any prior intimation to me.

Signature of Tenderer

Note: In case of a partnership firm this Certificate is to be signed by all Partners/directors of the Company.

Signature of Partners/Directors

- 1.
- 2.

An undertaking is to be given by the tendering contractor as below :-

“If I/We do not submit the physical bid document/technical bid consequently three times after submission of online bids, it shall be treated as breach of condition and action shall be taken to withdraw my/our enlistment/debar me/us from tendering in BSNL for six months.”

I, hereby under take that I am not black listed by GST authorities.

Signature of Tenderer

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

AFFIDAVIT

I/We have submitted a Bank Guarantee for the work

_____ (Name of Work), Agreement No. _____

Dated: _____ from _____ (Name of the Division)

with a view to seek exemption from payment of performance guarantee in cash. This Bank guarantee expires on

I/ We undertake to keep the validity of the bank guarantee intact by getting it extended from time to time at my/our own initiative up to a period of _____ months after the recorded date of completion of the work or as directed by the Engineer in charge.

I/We also indemnify the Bharat Sanchar Nigam Limited against any losses arising out of non-encashment of the bank guarantee if any.

(Deponent)
Signature of Contractor

Note: The affidavit is to be given by the Executants before a first class Magistrate.

[Validate](#)[Print](#)[Help](#)**BOQ**

Name of Work: Annual Garden Maintenance works in BSNL Administrative Building compound at Khamardih, Raipur
[For Year 2025]

Contract No: NIT No. 51/2024-25/BSNL/CD/RAIPUR Date: 20.03.2025. Estimated Cost : Rs. 2,78,373.00

| Name of the Bidder/ Bidding Firm / Company : | | | | | | |
|--|--|----------|------------------|---|---|-------------------------------|
| Sl. No. | Item Description | Quantity | Units | BASIC RATE In Figures To be entered by the Bidder Rs. P | TOTAL AMOUNT Without Taxes in Rs. P | TOTAL AMOUNT With Taxes |
| 1 | Clearing jungle including uprooting of rank vegetation, grass, brush wood, trees and saplings of girth up to 30 cm measured at a height of 1 m above ground level and removal of rubbish up to a distance of 50m outside the periphery of the area cleared. | 700.00 | One Square Metre | | 0.00 | 0.00 |
| 2 | Clearing grass and removal of the rubbish up to a distance of 50 m outside the periphery of the area cleared. | 200.00 | One Square Metre | | 0.00 | 0.00 |
| 3 | Felling trees of the girth (measured at a height of 1 m above ground level) including cutting of trunks and branches, removing the roots and stacking of serviceable material and disposal of unserviceable material. | | | | | |
| 3.01 | Beyond 30 cm girth up to and including 60 cm girth | 2.00 | Each | | 0.00 | 0.00 |
| 4 | Watering of garden, lawn, plants, trees etc including uprooting grass weeds etc at a suitable interval by keeping one skilled labour like Mali for performing above activities & one unskilled labour for assisting mali including cutting of hedges & trimming of plants & trees in desired shape at an interval of 15 days including disposal of all rubbish outside the compound complete as per direction of Engineer-in-charge (Note: Rate includes all labour and T&P as required) | 12.00 | One month | | 0.00 | 0.00 |

| | | | | | | |
|-------|--|-------|-----------------|--|------|------|
| 5 | Supplying and stacking of good earth at site including royalty and carriage complete (earth measured in stacks will be reduced by 20 % for payment) | 5.00 | One Cubic Metre | | 0.00 | 0.00 |
| 6 | Supplying and stacking at site dump manure from approved source including carriage complete (manure measured in stacks will be reduced by 8 % for payment) | | | | | |
| 6.01 | Screened through sieve of I.S designation 20 mm | 5.00 | One Cubic Metre | | 0.00 | 0.00 |
| 7 | Spreading of sludge dump manure and/or good earth in required thickness as per direction Engineer-in -charge (cost of sludge, dump manure and / or good earth to be paid separately) | 10.00 | One Cubic Meter | | 0.00 | 0.00 |
| 8 | Mixing eath and sludge or manure in the require proportion secified or direction Engineer-in -charge | 10.00 | One Cubic Meter | | 0.00 | 0.00 |
| 9 | Filling mixture of earth and sluge or manure in the desired propotion in trenches flooding with water and leveling (cost of supplying earth and sludge or manure and mixing excluded) | 10.00 | One Cubic | | 0.00 | 0.00 |
| 10 | Providing, mixing & spraying pesticides,liquid fertilizers like Hormons, Liquid Roger, Monochrotophos, Metasistok etc.in required proportion as per manufactures specification & as per the direction Engineer-in -charge | 5.00 | One Litre | | 0.00 | 0.00 |
| 11 | Providing mixing solid fertilizers like bonemill, Neemcare, DAP, Urea, M/ Potash etc. for proper growth of plants in desired combination & proortion as per the manufacturers specification & as per the direction Engineer-in -charge | 5.00 | One Kilogra m | | 0.00 | 0.00 |
| 12 | Providing & planting the plants, grass, seasonal flowers, hedges etc. in place of old damaged plants / grass during the maintenance peiod: | | | | | |
| 12.01 | Headges (one year old) of approve species like green, brown, red, pink yellow etc. | 10.00 | One Number | | 0.00 | 0.00 |
| 12.02 | Seasonal flowers like Marrygold, Mongra, Sevantee etc. & other similar species/ varieties as approved by Engineer-in - charge | 20.00 | One Number | | 0.00 | 0.00 |
| 12.03 | Rose of Indian species, Hybrid like Florigunda, Dutch rose etc of appoved colour & species, | 10.00 | One Number | | 0.00 | 0.00 |

Addition -----

Deletion-----

Correction-----

Overwriting-----

Contractor..... Engineer In Charge.....

| | | | | | | |
|----------------------|--|-------|------------|--|------|------|
| 12.04 | Tree saplings (non-fruit) like Neem, Gulmohar, Sagon etc. & other similar species/varities as approved by Engineer-in-charge | 20.00 | One Number | | 0.00 | 0.00 |
| Total in Figures | | | | | 0.00 | 0.00 |
| Quoted Rate in Words | | | | | | |

Note:

1. The Contractor / supplier shall quote the rates inclusive of GST and other Taxes.
2. The bidders/contractor shall submit financial Bid / price Bid on line through <https://etenders.gov.in/eprocure/app> using a valid Digital Signature Certificate (DSC). No other mode of submission is permitted.
3. The Contractor / supplier will have to read carefully nomenclature of the items of schedule.

Executive Engineer (Civil)
BSNL Civil Division
Raipur