

# **BID DOCUMENT**

E-TENDER FOR REPAIRING OF 100A /50A/ 25A SMPS POWER PLANT MODULE UNDER RAIPUR BA

NIT No.: CGCO-MM/11/26/2024-MM BSNL CG CO / Dated 13-12-2024

1	Date of Start for tender downloading:	At 17:30Hrs on 13.12.2024
2	Last Date and time for downloading:	UP TO 11:30Hrs of 03.01.2025
3	Last Date & Time for Submission (Online)	Up to 11:30Hrs on Dated 03.01.2025
4	Last Date & Time for Submission (Offline)	Should be submitted any date on or before bid submission end date or within 5 days after online bid submission end date
5	Date of Opening :	At 12:00 Hrs on Dated 04.01.2025

### Read this tender document thoroughly

कृपया टेंडर डॉक्यूमेंट को ध्यान से पढे Only tender submitted online will be accepted

website :( <u>www.etenders.gov.in</u> )

Note: Kindly See All Clarification / Corrigendum on Website & Read Carefully Before Submission Of Bid & Ensure That All Documents Submitted Are Fully Authenticated By The Authorized Signatory

website :( <u>www.etenders.gov.in</u>) & <u>www.chhattisgarh.bsnl.co.in</u>

# BHARAT SANCHAR NIGAM LIMITED (A Govt. of India Enterprises)

IADLE OF CONTENTS					
Section	Content	Page No.			
I.PART-A	Notice Inviting Tender	3-6			
I.PART-B	PROVISION OF EDUCATIONAL ORDER	7-8			
II	Tender Information	9-11			
III PART-A	Bid Form	12			
III.PART-B	Tenderer's Profile	13			
IV.	Instructions to Bidders	14-24			
V.	General (commercial) conditions of The contract	25-35			
VI.	Special conditions of the contract	36-38			
VII.	Scope of work and jurisdiction of Contract	39-40			
VIII.	Agreement	41-43			
IX.	Letter of Authorization for attending Bid opening	44			
X.	UNDERTAKING & DECLARATIONS	45-48			
XI.	Affidavit	49-52			
XII.	Performance Security Bond	53			
XIII.	FINANCIAL BID DOCUMENT	54-55			
XIV.	Business Banning Conditions	56			
XV	Proforma for Complaint Form	57			
XVI	Details of Nodal Repair Centre & Contact Person (Annexture I)	58			
	Annexture II	59			
	CHECK LIST-1 (To be filled by all Bidders except Educational Bidder)	60			
	CHECK LIST-2 (To be filled by Educational Bidder Only)	61			
	Master Vendor Form	62-63			

## **TABLE OF CONTENTS**

## SECTION-I PART A

#### Bharat Sanchar Nigam Limited (A Govt. of India Enterprise)

(A Govt. of India Enterprise) OFFICE OF CHIEF GENERAL MANAGER, CG CIRCLE RAIPUR -492007 NOTICE INVITING TENDER

E- Tender is invited for and on behalf of BSNL by the *CHIEF GENERAL MANAGER, CG CIRCLE RAIPUR* from the eligible and experienced contractors for the following works:

1	Name of Work	E-TENDER FOR REPAIRING OF 100A /50A/ 25A SMPS POWER PLANT MODULES					
2	Tender No	UNDER RAIPUR BA					
		CGCO-MM/11/26/2024-MM BSNL CG CO Dated 13-12-2024					
3 4	Validity of tende						
4	Business Area (BA) /details of work		Raipur BA				
5	Zone	Power Plant Module Make	Power Plant Module Capacity	Tender Cost In Rs	EMD (2.5 % of Tender Cost+18% GST) In Rs	Tender Fee in Rs	
	Zone 1 (Raipur OA)	ITI/HECL/ Ador/Dyna /Delta/Elte k/Exicom	100A/50A/25A	17,82,700/-	52,590/-	590.00	
	Zone 2 (DURG OA)	ITI/HECL/ Ador/Dyna /Delta/Elte k/Exicom	100A/50A/25A	11,49,400/-	33,907/-	590.00	
6	Experience	Bidders should have experience of having successfully completed orders in single/multiple contracts in last 7 (seven) financial years in Central / State Govt. Organization / PSU should be one of the following: -         Three completed works costing and each not less than the amount equal to 40% of the Estimated TENDER cost.         OR         Two completed works costing and each not less than the amount equal to 50% of the estimated TENDER cost.         OR         One completed works costing not less than the amount equal to 80% of the estimated TENDER cost.         OR         One completed works costing not less than the amount equal to 80% of the estimated TENDER cost.         Copies of contracts / work orders and documentary evidence of successful execution / completion in support of Past Experience of Similar Services along with names, address and contact details of clients shall be uploaded with the bid for verification by the Buyer.		zation / PSU should o 40% of the 50% of the ne estimated I execution / names, address and			
	Procurement of Tender Document :	<ul> <li>Tender document can be obtained by downloading it from the website</li> <li>www.chhattisgarh.bsnl.co.in Tender link. The official copy of tender document for</li> <li>participating in e-tender shall be available for downloading from (www.etenders.gov.in) from</li> <li>13-12-2024,17:30 Hrs <ul> <li>(1) The bidders downloading the tender document are required to submit the tender fee</li> <li>amount of Rs. 590/-(Rs Five Hundred Ninety Only) each zone Through Demand Draft</li> <li>along with their tender bid failing which the tender bid shall be left archived unopened/</li> <li>rejected. The Demand Draft shall be drawn from any Nationalized/ Scheduled Bank in</li> <li>favour of AO (A&amp;B), BSNL, O/o CGMT CG CIRCLE RAIPUR payable at RAIPUR</li> <li>Chhattisgarh-492007.</li> <li>(2) The tender documents shall be issued free of cost to eligible bidders on production of</li> <li>requisite proof in respect of valid certification from competent authority for the tendered</li> <li>item of exemption.</li> <li>(3) Fee for Tender document is neither transferable nor refundable.</li> </ul> </li> </ul>					
8	Availability of		document shall be ava			line on portal	
-	,				0 1 01	1	

	Tender Document & of submission of On line Tender	(www.etenders.gov.in) from 13-12-2024 ,17:30 Hrs on wards up to 11:30 Hrs. of 03-01-2025				
9	Time and last Date of submission of Off line Tender	All required document should be submitted to AGM (MM), O/o THE CHIEF GENERAL MANAGER, BSNL CHATTISGARH CIRCLE, KHAMHARDIH, RAIPUR <b>any date</b> <b>on or before bid submission end date or within 5 days after online bid</b> <b>submission end date.</b>				
10	Online opening of Tender Bids:	12:00 Hrs, on 04.01.2025 Note: In case the date of opening of bid is declared to be a holiday, the date of opening will get shifted automatically to next working day at the same scheduled time. Any cha bid opening				
11	Place of opening of Tender bids:	Authorized representative of bidders (i.e. vendor organization) can attend the Tender Opening Event (TOE) at the O/o OFFICE OF THE CHIEF GENERAL MANAGER, Chhattisgarh CIRCLE, RAIPUR-492007 where BSNL's Tender Opening officers would be conducting through online E-Tender.				
12	Bid Security/ EMD:	The bidder shall furnish the bid EMD in one of the following ways:- (1)EMD as mentioned at sl no-5 section-I of NIT above should be submitted through Demand Draft/ Banker's cheque along with the tender bid (If applicable), failing which the tender bid shall be left unopened / rejected. The Demand Draft shall be drawn from any Nationalized/ Scheduled Bank in favor of AO (A&B), O/o CGMT BSNL RAIPUR payable at RAIPUR Chhattisgarh-492007. (2) The bidders will be exempted from submission of Bid Security deposit on production of requisite proof in respect of valid certification from competent authority for the tendered item. (3) The tender, which is not accompanied by the requisite Bid Security, shall be summarily rejected. (4) The MSE bidders registered with the designated MSME bodies like National Small Scale Industries Corporation etc are exempted from payment of bid security. However, they shall furnish a proof regarding registration with bodies under the Ministry of Micro, Small & Medium Enterprises for Repairing of Power Plant Module or similar work, valid on the date of opening of the EOI. The scope of area of the above MSE registered bidders. (5) bid security may be forfeited: (i) If the bidder withdraws his bid during the period of bid validity as in this document or (ii) In the case of successful bidder, if the bidder fails: a) to sign the contract on allocation of work or b) to furnish performance security as required herein				
13	Tender document a would not be avail	are available on the portal mentioned on DNIT only. Physical copy of the tender document able for sale.				
14		ent shall not be available for download on its submission/ closing date.				
15	CGMT CG CIRCLE RAIPUR reserves the right to accept or reject any or all the tender bids without assigning any reason. He is not bound to accept the lowest tender. BSNL also reserves the right to pre-pone or postpones the tender without assigning any reason whatsoever and without any notice to anyone.					
16		readable, Incomplete, ambiguous, conditional, unsealed tender bids are liable to be rejected.				
17	All documents submitted in the bid offer should be preferably in English. In case the certificate viz. experience, registration etc. is issued in any other language other than English, the bidder shall attach an English translation of the same duly attested by the bidder & the translator to be true copy in addition to the relevant certificate.					
18	The quantity stated above are estimated and BSNL reserves the right to vary the quantity to the extent of +25% to -25% of specified quantity at the time of award of work order or during the agreement period at the same rates, terms and conditions. BSNL reserves the right to increase/ decrease the quantity individually or combined.					
19	Tender received after expiry date and time will not be accepted.					
20		THE CGMT, CG CIRCLE RAIPUR reserves the right to award the works to more than one participated bidder as per BSNL procurement policy and CVC guidelines also, if required in the interest of the department.				
21	The CGMT, CG CIRCLE RAIPUR reserves the right to black list the contractor with cancellation of the tender / termination of contract and forfeiture the EMD/SD; if contractor submitted documents (certificates) found false /Fake during the tender opening period and later on date and found in any illegal activity or any such activity which is, in contravention to the general policy, statutory provision, rules, regulation as announced or declared or published by any competent authority.					

22		information furnished by the tenderer is found incorrect at any point this contract tender is liable to d without giving any notice and his bid security will be forfeited and tenderer will be black listed.
23	signed the te between bloo attested by t original shou (b) The powe of the bidder (c) In case of partner(s) in (d)Deleted. (e)In case th Signature Ce the represent	er of attorney in original, in case, person other than the sole proprietor/ authorized signatory has ender document, shall be on a non-judicial stamp paper of Rs. 50/- in case same has been executed in od relations and in other cases, it should be on a non-judicial stamp paper of Rs.100/- and should be the Notary Public or same should be registered before the sub registrar. The power of attorney in ald be submitted. er of Attorney in original is executed by a person who has been authorized by the Board of Directors in this regard, on behalf of the company/ institution/ Body corporate. of the bidder being a partnership firm, the said Power of Attorney should be executed by all the favour of the said Attorney. e representative of bidder company who uploads the document on e-tender portal using his Digital ertificate (DSC) is different from the authorized signatory for the bid (Power of Attorney holder) then tative who uploads the document on e- tender portal using his Digital expower of attorney holder by the bidder company, in addition to the authorized signatory for the bid.
24		an not be completed by L1 bidder within the stipulated time, then it will be awarded to the next der at L1 price.
25	MSE/NSI C Vendors	MSE/NSIC bidders registered for similar items may claim exemption from payment of tender fees, EMD /Bid Security. The bidder shall furnish a certificate/ documentary proof in respect of registration clearly showing it's validity as on date of opening of the bid along with the bid. Moreover, they should also produce documentary evidence showing that the firm is MSE/NSIC registered for the items& category i.e. "SMPS POWER PLANT MODULE repair work" or similar work. Failure to comply this provision shall result in summarily rejection of the bid.

### 27. ELIGIBILITY CONDITIONS :

- i. Tender Fee as per clause no 7 of section-1.
- ii. EMD as per clause no 12 of Section I.
- iii. Bid form as per Section-II and Bidders profile as per Section-III of tender document duly filled in should be uploaded online separately.
- iv. Registration of Firm : Scanned copy of the documents, as applicable, in support of registration of the Company/Firm/Proprietorship:
  - The registration of the firm, authenticated copy of partnership deed in cases of partnership firm.
  - Attested copy of Articles of Association duly registered with Registrar of Company affairs, in case of Limited/Pvt. Limited Company.
  - Duly executed Affidavit, stating that tenderer is the sole proprietor of the firm or any document issued by the taxation authorities stating that tenderer is the sole proprietor of the firm, in case of proprietorship firm.
- v. Original "Power of Attorney" in case person other than the Bidder is signed the documents. The power of attorney should be for specific work (mentioning the NIT no.) in non judicial stamp paper. General power of attorney is not accepted. Tender is liable to be rejected if power of attorney is not submitted accordingly/ Self declaration if not applicable.
- vi. Near Relationship Certificate, in case of proprietorship firm the certificate will be given by the proprietor, for partnership firm /Company the certificate will be given by the authorized Person & declare that none(All Partners/All Directors including himself/herself) of his/her near relative is employed in BSNL format Section X(B) separately. For details, please refer section-V clause-19 under GCC.
- vii. **Experience Certificate** as mentioned in Clause 6 of Section-I (NIT). Bidder performance must be satisfactory in respect of all works awarded to them in last financial year. A Satisfactory performance certificate singed by BA head (In Case of BSNL)/Experience certificate

issuing authority/Head of office and having details of work for which experience certificate is/are issued , must be submitted by bidder.

- viii. Copy of valid PAN Card (in case of Sole Proprietorship, PAN No of proprietor required, In case of Partnership firm/company, PAN No of firm /company is required)
- ix. Income-tax Return filed copy (FY: 2020-21, 2021-22, 2022-23)
- x. Copy of Valid ESI registration Certificate.
- xi. Copy of Valid EPF registration Certificate.
- xii. Valid GST Registration Certificate (PAN based) and self-declaration along with evidence that bidder is not Black-listed by GST authorities.
- xiii. An Affidavit is to be given by the Proprietor/Partner's / Directors duly Notarized in Non-Judicial Stamp Paper/E-Stamp Paper worth Rs.100.00 or more as per format at Section XI. (Duly Self Attested And Notarized).
- xiv. Tender document digitally signed/ink signed with seal on each & every page should be uploaded online through e-tender portal: <u>www.etenders.gov.in</u> without any corrections, deletion and overwriting in original. Tender is liable to be rejected if Filled Tender Documents are not submitted accordingly.
- xv. Attested copy of Valid Turn over Certificate Issued by a Chartered Accountant. Average Annual Financial Turn Over during the last 3 financial years should be at-least **40%** of estimated tender cost.
- xvi. Scanned copy of Solvency certificate from the nationalized/scheduled bank of the bidder of amount 30% of estimated tender cost. for which zone applied. The solvency certificate shall not be older than 6 (SIX) months from the date of issue of NIT.

Note:-

- 1. All online documents should be submitted Original (Scanned) and digitally signed or ink signed with seal in case of xerox copy. Bid will be rejected if online documents are not submitted as mentioned above.
- 2. Separate Financial BID documents need to be submitted by bidder for participation in Zone-1 and Zone-2. The bidder can quote for all the zones separately.
- 3. In case of bidding for multiple Zones, one Cumulative EMD and Tender fee amount for all the Zones, for which bids have been submitted, shall be accepted. Bidder will have option to apply in all Zones or Zone of their choice.
- 4. Evaluation of the tender will be done Zone wise for L1 bidder.
- 5. Any discrepancy found in the downloaded tender document submitted by the bidder compared to uploaded tender document, the tender document uploaded by the BSNL will be treated as valid and any changes (found in the tender document submitted by the bidder) at any stage, will be treated as fraud done to BSNL, and will be liable to cancellation of agreement done (if any) and appropriate action will be taken against the bidder.

AGM (MM) O/o THE CGMT, BSNL,CG CIRCLE RAIP

#### **SECTION-1** PART – B

### **PROVISION OF EDUCATIONAL ORDER**

A vendor seeking to obtain an educational order in BSNL services will be expected to participate in a bid for a tender. Educational Order shall be placed to vendor who will fulfill the minimum eligibility criteria. The order can be placed upon him subject to the BSNL guidelines for Educational Orders on vendors. Quantity of order would be up to 10% of total quantity of works under tendering process at a price which is at least 10% less than the L-1 bidder's approved price.

#### Minimum eligibility criteria for Educational bidder are mentioned below:-

- 1. Bidder is exempted from Prior Experience & Turnover criteria.
- 2. The Bidder should be a company registered in India under the companies Act 1956/201 or a partnership firm/proprietorship firm registered in India as mentioned in NIT.
- 3. Bidders should have office in the state of Chhattisgarh. Valid proof of office address is to be submitted.
- 4. The Bidder should also possess the following documents and self-attested copies of these documents should be submitted along with the tender document:
  - (i) MSE/NSIC bidders shall furnish Valid UDYAM Certificate along with the bid clearly showing its validity as on date of opening of the bid.
  - (ii) The bidder should have Valid PAN No.
  - (iii) Bidder should have the valid EPF & ESIC registration certificate on the date of issue of NIT.
  - (iv) Bidder should have the valid GSTIN registration certificate.
  - (v) In case of multiple GST numbers, all the numbers to be provided as an Annexure.
  - (vi) Bidder is to pay requisite tender processing fee as defined for the tender.
  - (vii) Bidder will pay EMD cost 25% of the actual EMD cost of the tender.
  - (viii) Bidder will submit Solvency certificate from nationalized/scheduled bank of the tenderer of Rs.10% of total Estimated cost of tender.
  - (ix) Eligible Educational bidder will have to pay requisite amount of Performance Bank Guarantee as well as Material security cost as mentioned in the tender document.
  - (x) A self- declaration along with the evidence that the bidder is not black listed by GST/BSNL authorities and MTNL/TCIL/ITI/RITES/HCL/PGCIL/RailTel / any other Govt.(Central/State) undertakings as the case may be.
  - (xi) A self-declaration on the company's letterhead along with the evidence that the bidder is not blacklisted by GST authorities. In case the bidder gets black-listed during the tenure of BSNL contract, then any loss of Input Tax credit thereof shall not be borne by BSNL due to default of the bidder.
  - (xii) No-Near Relative Certificate, in case of proprietorship firm, the certificate will be given by the proprietor, for partnership firm by all partners and in case of limited company by all the directors of company.
  - (xiii) Educational Bidder should have the technical capability to carry out the work as mentioned in the Scope of work segment of the tender with respect to MAN /Machine & Material.
  - (xiv) If the Educational bidder is not able to carry out the work within the stipulated time mentioned in the work order then it will be handed over to the L1 bidder at L1 price.
  - (xv) The Bidder must not be black-listed for Telecom business by any Central/State Governments/ PSUs in India at the time of submission of bid. An undertaking must be

submitted in this regard.

- (xvi) Educational bidder shall NOT be participated in Financial Bid of the tender.
- (xvii) Educational order quantity of 10% will be distributed among up to two bidder only.
- (xviii) In case of more than two bidders then Educational order quantity can be maximum up to 15% of total tender quantity, which will be equally distributed among the first three (3) bidders submitted in online tender portal.
- (xix) This concept is applicable to procurement of services which are divisible in nature such as SLA based OFC maintenance, Rehabilitation cum patch work of existing OFC routes, power plant module repair, Installation & commissioning of Battery & Power plant, etc.
- (xx) Educational Bidder should submit Technical Proposal Outlining their understanding regarding Project Scope, Methods and Available resources with them